

# CIWB Board of Directors Meeting Minutes

## Sept 27th, 2018

### Board Member Attendance:

	Y	N		Y	N		Y	N
Joe Bazzinotti		X	Jerry Fishbein		X	Jamie Regan		X
Sally Bowles	X		Mary Pat Flynn		X	Chris Richards		X
Chris Boyd		X	Nancy Gardella		X	Ann Robinson		X
Dora Camara		X	Cheryl Gayle	X		Paul Rumul		X
Marnell Cash	X		Bev Horan		X	David Sampson		X
Lindsay Cole	X		Diane Hurley		X	Robert Sanborn	X	
Laurie Colwell	X		Ken Jenks	X		Wendy Savary		X
John Cox	X		Peter Karlson		X	Brenna Sullivan		X
Peter Danzell	X		Matt Lee		X	Teri Whelan		X
Kris Dower	X		Tim Melia		X	Bill Zammer		X
Bob Dutch	X		Wendy Northcross	X				
Melissa Farrell	X		Sara Piccone		X			

### Staff/Guests:

David Augustinho, Razza Millard, Kara Galvin, Brittney Nichols, Carol Liddard

### Call to Order

David Augustinho called the meeting to order at 8:04am. The meeting was held at the Hampton Inn 99 Route 28 West Yarmouth, MA 02673. David introduced Laurie Colwell, our newest member to the Board of Directors.

### Review last Meeting Minutes

A motion was made by Wendy Northcross and seconded by Chery Gayle, to accept the June meeting minutes, and the vote passed unanimously.

### Treasurers Report

We have hired a new Bookkeeper; Sharon Bryan. She has been working diligently to get us up to date on the financials, so we reviewed July's monthly expenses, and everything is on target.

### Career Opportunities

Kris Dower updated the board on the activities of the Career Center. There was a hiring event after the MassHire launch on Sept 5<sup>th</sup> and there was also another hiring event we held after the Age Forward Awards on Tuesday.

The Age Forward Awards breakfast was hosted by Matt Pitta and was a great first-time event. The 55+ Committee worked on this event to recognize age friendly employers. Cupcakes International, Orleans Auto Supply, and Dennis Council on Aging were awarded for their continued support and retention of older workers. The hiring event after the award breakfast was well attended with 38 employers and hundreds of job seekers. The employers were happy with the quality of the job seekers.

We did not receive information from the state regarding the annual plan until mid-summer. It has been submitted and Kris outlined the changes in attachment C. We are requesting that the IT rate be increased from \$7500 to \$10k. A \$100 incentive has also been added to Out of School Youth to encourage 100% attendance. It requires that they are on time for every shift for (4) consecutive weeks to receive the \$100 incentive.

Kris also presented the budget which was divided into 3 sub categories; Cape & Islands Workforce Board, Career Center, and Fiscal Agent. Bob Dutch suggested that the information be sent to private education institutes along with

CCCC, and adult education programs to let individuals know that these funds are available. Kris suggested we meet with the tech schools & CCCC to discuss after graduation placement.

Kris presented attachment I Chart 1 with the FY19 plan. There were 2803 job seekers served. The job seeker numbers are declining because the economy is getting better. The planned number of employers to be served is 500 for FY19.

Kris presented Attachment I Chart 2. The FY19 planned number for adults to be served is 43. Kris Dower discussed the needs related payments for the WIOA Title One Out of School Youth. It outlines an increased cost of \$30/day per person to help offset costs associated with getting their HiSet.

A motion was made by Cheryl Gayle and seconded by Sally Bowles, to accept the annual plan. The vote passed unanimously with Kris Dower abstaining.

### **Blueprint**

Brittney from Strategy Matters presented our final blueprint. She gave a wide overview of all the different components of the blueprint also know as our strategic plan. The process started with our Regional Review Team which consisted of 18 members representing nonprofits, educational entities, and private sector organizations. The group has met 4 times over the last year. The group has now become the WorkSmart group which will begin implementation of the strategic plan. The plan was submitted to the state in July and was accepted. Brittney discussed the goals and objectives of the plan. Some of the challenges were with getting to state to recognize local barriers, and challenges specific to this region. Some of the challenges outlined were housing, transportation, and the aging population. One of the topics discussed was our unique blue economy here on the Cape. The WorkSmart group will meet again to discuss how we will achieve our goals going forward. Wendy Northcross suggested a public rollout of the strategic plan and it that will be discussed at the next WorkSmart meeting scheduled for Oct 29<sup>th</sup>.

### **Youth Council**

Ken Jenks gave an overview of all the Youth Council activities to date. We are in the planning stages for a lot of the upcoming activities. Construction Career Day has about 380 students enrolled so far. We listened to last year's feedback and made a couple of small changes to the day.

The School to Careers program is doing so well, we received increased funding for this year.

The Leadership Academy will take place on Nov 9<sup>th</sup> at Dennis Yarmouth Regional High School. Kelly Dwyer and Jeffery Soares will be the main speakers.

### **New Business**

Jon Cox introduced Carol Liddard from Cape Cod Community College. She is the Interim Director for the ACCESS Program.

Wendy Northcross spoke about the WaterWORKS initiative. This initiative is focused on the Blue Economy and is geared towards high school students.

The meeting adjourned at 9:07am.

  
\_\_\_\_\_  
Clerk

11-20-18

\_\_\_\_\_  
Date