



CAPE AND ISLANDS WORKFORCE BOARD

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**MassHire Cape & Islands Workforce Board
Board of Directors Meeting
March 24th, 2022: 8:00am**

Virtual Meeting to be Accessed as Detailed Below

Join Zoom Meeting

<https://us02web.zoom.us/j/82521088165?pwd=VVRjMCthN0YwUi9uY3NUV0xYSTBUQT09>

Meeting ID: 825 2108 8165

Passcode: 787550

Note: This meeting will be held by remote participation by the MassHire Cape & Islands Workforce Board pursuant to Massachusetts Governor Charles D. Baker's order suspending provisions of the open meeting law dated March 12th, 2020.

- Call Meeting to Order – Christopher Richards, Board Chair
- Roll Call
- Guest Speaker: Senator Julian Cyr
- Review & Approval of January 27th, 2022, Meeting Minutes
- Treasurers Report & CIWB Financial Update – David Sampson
- Updated FY22 CIWB Budget – Vote Required
- MassHire Cape & Islands Career Center Update – Kris Dower
- MassHire Cape & Islands Youth Update – Samantha Fonseca
- MassHire Cape & Islands Workforce Board Update – Kara Galvin
 - Annual Monitoring – April
 - Programmatic Updates
 - CIWB Mid-Year Updates
 - Annual Meeting

Next meeting: Thursday, May 26th, 2022 at 8:00am

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**MassHire Cape & Islands Workforce Board
Board of Directors Meeting Minutes
January 27th, 2022: 8:00am**

- Meeting was called to order at 8:02am by Christopher Richards, Board Chair
- Roll Call
- Approval of October 21st, 2021, meeting minutes.
- Chris Richards and Kara introduced new board member, Christopher Mittell, Regional Director at the Massachusetts Commission for the Blind.
- Julie Wake, CIWB board member and the Executive Director of the Arts Foundation of Cape Cod gave a presentation on her organization and the services they provide to the community.
- CIWB Finance Report & Monthly CIWB Financial Update: David provided a finance update and noted that since Kara has taken over leadership of the CIWB, finances have more than doubled. Kara included that in a recent Finance Committee meeting, the board agreed to meet more often to address finances regularly. Kara also discussed the “Grant Overview” document that was provided in the board packet. The CIWB had been awarded four grants with CommCorp. During Q&A, Julie Wake inquired about potential for the Cape to see some of the \$40 million promised through the state to Barnstable County. In response, Diane Hurley discussed getting Market Maker and Navigator roles started.
- MassHire Cape & Islands Career Center Update: Kris Dower provided the Career Center update and stated that job seekers are still limited. However, she stated that the Career Center is being creative in working with job seekers, including virtual meetings, as some are still hesitant to visit in-person. During Q&A, Dr. Cox asked if information could be shared as the College is experiencing similar lack of numbers and would like to see if there is a correlation in the data. Kris welcomed this suggestion and will provide concrete reports to all at next meeting. Bob Sanborn suggested conducting a survey to uncover where the job seekers are. Kris agreed that this would be productive. Additionally, Kara suggested researching the Cape Cod Commission’s extensive library of data reports.
- MassHire Cape & Islands Young Adult Update: Samantha began the young adult update with an introduction to the five new Youth Council interns. She was thrilled to announce that the CIWB has two interns from Sturgis Charter Public School, 2 students from Monomoy Regional High School, and one student from Cape Cod Academy. Samantha

also notified the board that the annual Youth Council Scholarship is now available to all high school students in the region. She was happy to announce the progress and success that the ArtWorks program is experiencing and emphasized this in relation to the 25th anniversary celebration. Samantha noted how grateful the CIWB is for Julie Wake's collaboration with the ArtWorks program and thanked her the recent grant award from the AFCC. Dr. Hope Hanscom, CIWB Youth Council Chair, thanked Sam for attending a Mashpee School Committee meeting where she presented the ArtWorks logo winner with her prize. Dr. Hanscom thought it was beneficial for the School Committee to know that the CIWB does and suggested more outreach to other school committees as well. Lastly, Samantha touched upon the High School Senior Internship in Education Program (HSSIIEP) as this program has doubled in size and has seen an increase in participation from school districts. The Connecting Activities program has also doubled in size and is on target to reach the 700-student goal.

- MassHire Cape & Islands Workforce Board Update: Kara provided an update on the CIWB beginning with the recent Board Certification. A deadline extension had been granted and the CIWB is aiming to submit on time. Kara also discussed a potential update to the Healthcare HUBs grant due to the lack of workforce, but has led to the addition of other areas such as EMTs and Paramedics. This also included covering precursor classes for other support services on which the CIWB, CC, and CCCC are working together.

Meeting Adjourned: 9:01am

Attendees:

Marnell Cash
Lindsay Cole
Dr. John Cox
Kris Dower
Melissa Farrell
Chris Flanagan
Roger Forget
Dr. Hope Hanscom
Diane Hurley
Carol Lidard
Christopher Mittell

Jamie Regan
Christopher Richards
Dr. William Roberts
David Rose
Maryanne Ryan
David Sampson
Robert Sanborn
Anne Stout
Julie Wake
Theresa Whelan